

Changing Your Investments

1. Log on to the [Ascensus website](#). If you have not yet set up your account, follow the instructions for Enrolling in the Plan. If you have questions about the site or logging on, please call Ascensus at 866-809-8146.
2. Follow the steps below depending on your situation

To move from one target risk portfolio to another:

3. Choose Your Account>Account Modifications>Asset Allocation Program>Enroll/Change Model
4. Select the model and choose Continue
5. Note that changing the model changes it for your account balance as well as investment elections

To invest in a target risk portfolio if you are not currently in one:

3. Choose Your Account>Account Modifications>Asset Allocation Program>Enroll/Change Model
4. Select the model you would like to move into and choose Continue
5. Note that moving into a model changes it for your account balance as well as investment elections

To leave a target risk portfolio and invest in individual fund(s):

3. Choose Your Account>Account Modifications>Asset Allocation Program>Enroll/Change Model
4. Select End Enrollment, and a list of available funds for the plan will appear
5. Enter a percentage for each fund you would like invest in, make sure the total is 100%, and click Rebalance to execute the change
6. Note that the individual fund(s) are selected for your account balance as well as investment elections

To change your investments in individual funds:

3. Choose Your Account>Account Modifications>Reallocate Account Balance (All Sources)
4. Enter the new percentage for each fund, then click Rebalance
5. If desired, change the investments for your deferrals also by choosing Your Account>Contribution Elections, entering the desired percentages, and clicking Save.